

**BOARD OF EDUCATION  
CITY OF LONG BRANCH  
NEW JERSEY**

**MINUTES**

**MAY 25, 2022**

The Regular Meeting of the Long Branch Board of Education was held in the Long Branch Middle School auditorium, 350 Indiana Avenue, Long Branch, New Jersey.

Mrs. Youngblood Brown called the meeting to order at 6:00 P.M.

**ROLL CALL**

Mrs. Youngblood Brown – President	Dr. Critelli	Mrs. Peters
Mrs. Perez - Vice President - absent	Mr. Zambrano	Ms. Benosky
Mr. Grant	Mr. Covin - absent	Mr. Ferraina - absent

Board attorney – Lester E. Taylor, III, Esq.

**A-1. STATEMENT OF THE MANNER OF NOTIFICATION OF THE MEETING**

Peter E. Genovese III, RSBO, QPA, School Business Administrator/Board Secretary stated adequate notice of the meeting of the Long Branch Board of Education has been provided by a Schedule of Public Meetings published in the Asbury Park Press. Mr. Genovese further stated a Schedule of Public Meetings has been posted in the Board of Education Office and the Office of the City Clerk, Long Branch, New Jersey.

Mr. Genovese made the following announcement: Fire exits are located in the direction indicated. In case of fire, you will be signaled by bell and/or public address system. If so alerted to fire, please move in a calm and orderly fashion to the nearest smoke-free exit.

**A-2. OBJECTIONS, IF ANY, TO THE VALIDITY OF THE MEETING**

Mr. Genovese stated that the objecting member must give supporting reasons.

**B. FLAG SALUTE AND PLEDGE OF ALLEGIANCE**

**Mrs. Youngblood Brown, Board President**, saluted the flag and led the Pledge of Allegiance.

**C-1. STATEMENT TO THE PUBLIC**

Mrs. Youngblood Brown made the following announcement: Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and Superintendent to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting. All agenda attachments are available for public review. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

C-1. **STATEMENT TO THE PUBLIC (continued)**

Time may be allocated for public comment at this meeting. Each speaker may be allotted up to three (3) minutes and one (1) opportunity to address the Board when recognized by the presiding officer. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not in keeping with the conduct of a proper and efficient meeting. With the exception of those individuals whose names are on the agenda this evening, the Board will not respond to questions during the public participation portion of this meeting involving the employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific, prospective or current employee.

C-2. **OPPORTUNITY TO ADDRESS THE BOARD RELATING TO AGENDA ITEMS**

No one addressed the Board.

C-3. **Comments from the Finance Committee Chair (APPENDIX C-1)** - Mrs. Youngblood Brown

Motion was made by Mrs. Peters, seconded by Dr. Critelli and carried by roll call vote that the Board approve the following item (D).

Ayes (6), Nays (0), Absent (3) Mrs. Perez, Mr. Covin and Mr. Ferraina

D. **APPROVAL OF MINUTES**

That the Board approve the following minutes:

- Agenda Meeting minutes of April 26, 2022
- Executive Session Meeting minutes of April 26, 2022
- Regular Meeting minutes of April 27, 2022
- Executive Session Meeting minutes of April 27, 2022

E. **SECRETARY'S REPORT**

Motion was made by Mrs. Peters, seconded by Mr. Grant and carried by roll call vote that the Board approve the following item (E1).

Ayes (5), Nays (0), Abstain (1) Dr. Critelli, Absent (3) Mrs. Perez, Mr. Covin and Mr. Ferraina

1. **BILLS AND CLAIMS - MARCH 15 - 30, 2022, APRIL 14 - 29, 2022 AND MAY 1 - 25, 2022 FOR CHRIST THE KING AND ANDREW CRITELLI**

That the Board approve the bills and claims for March 15 - 30, 2022, April 14 - 29, 2022 and May 1 - 25, 2022 for Christ the King and Andrew Critelli (which will be labeled **APPENDIX E-1** and made part of the permanent minutes upon Board approval).



E. **SECRETARY'S REPORT (continued)**

Motion was made by Mr. Grant, seconded by Dr. Critelli and carried by roll call vote that the Board approve the following item (E2).

Ayes (5), Nays (0), Abstain (1) Mrs. Peters, Absent (3) Mrs. Perez, Mr. Covin and Mr. Ferraina

2. **BILLS AND CLAIMS - MARCH 15 - 30, 2022, APRIL 14 - 29, 2022 AND MAY 1 - 25, 2022 FOR CITY OF LONG BRANCH AND VIOLETA PETERS**

That the Board approve the bills and claims for March 15 - 30, 2022, April 14 - 29, 2022 and May 1 - 25, 2022 for City of Long Branch and Violeta Peters (which will be labeled **APPENDIX E-1** and made part of the permanent minutes upon Board approval).

Motion was made by Dr. Critelli, seconded by Mrs. Peters and carried by roll call vote that the Board approve the following item (E3).

Ayes (5), Nays (0), Abstain (1) Mrs. Youngblood Brown, Absent (3) Mrs. Perez, Mr. Covin and Mr. Ferraina

3. **BILLS AND CLAIMS - MARCH 15 - 30, 2022, APRIL 14 - 29, 2022 AND MAY 1 - 25, 2022 FOR TASHA YOUNGBLOOD BROWN AND JOSEPH FERRAINA**

That the Board approve the bills and claims for March 15 - 30, 2022, April 14 - 29, 2022 and May 1 - 25, 2022 for Tasha Youngblood Brown and Joseph Ferraina (which will be labeled **APPENDIX E-1** and made part of the permanent minutes upon Board approval).

Motion was made by Dr. Critelli, seconded by Mrs. Peter and carried by roll call vote that the Board approve the following items (E4 – E6).

Ayes (6), Nays (0), Absent (3) Mrs. Perez, Mr. Covin and Mr. Ferraina

4. **BILLS AND CLAIMS - MARCH 15 - 30, 2022, APRIL 14 - 29, 2022 AND MAY 1 - 25, 2022 EXCLUDING CHRIST THE KING, ANDREW CRITELLI, CITY OF LONG BRANCH, VIOLETA PETERS, TASHA YOUNGBLOOD BROWN AND JOSEPH FERRAINA**

That the Board approve the bills and claims for March 15 - 30, 2022, April 14 - 29, 2022 and May 1 - 25, 2022 excluding Christ the King, Andrew Critelli, City of Long Branch Violeta Peters, Tasha Youngblood Brown and Joseph Ferraina (which will be labeled **APPENDIX E-2** and made part of the permanent minutes upon Board approval).

5. **RECONCILIATION MONTHLY OPERATING REPORT – SODEXO – APRIL 30, 2022**

That the Board approve the monthly operating reports for the Sodexo Corporation, Food Service Management Company for the Long Branch School District for April 30, 2022 (which will be labeled **APPENDIX E-3** and made part of the permanent minutes upon Board approval).

6. **ATHLETIC FUND & ELEMENTARY SCHOOLS, MIDDLE SCHOOL & HIGH SCHOOL STUDENT FUNDS AS OF APRIL 30, 2022**

That the Board approve the monthly reports for the Athletic Fund, the Elementary Schools, Middle School, and High School Student Funds as of April 30, 2022 (which will be labeled **APPENDIX E-4** and made part of the permanent minutes upon Board approval).

**LONG BRANCH PUBLIC SCHOOLS**  
**Long Branch, New Jersey**  
**STUDENT REGISTRATION**  
**(as of April 2022)**

	AAA	GLC	GRE	MA	JMFECLC	LWC	TOTAL ELEM	MS	HS	TOTAL
PreK				207	175	207	589			589
Kdg				141	102	117	360			360
1st	113	127	112				352			352
2nd	103	136	119				358			358
3rd	105	143	114				362			362
4th	84	177	111				372			372
5th	103	173	92				368			368
6th							0	346		346
7th							0	338		338
8th							0	313		313
9th							0		417	417
10th							0		366	366
11th							0		338	338
12th							0		337	337
MCI	16						16	6	19	41
MD							0			0
BD							0	9	15	24
LD	43		32				75	45	49	169
SLD							0	2	1	3
AUT	22		30				52	7	20	79
PD			1			23	24			24
OOD							0			0
Home Instruction							0			0
<b>TOTAL</b>	<b>589</b>	<b>756</b>	<b>611</b>	<b>348</b>	<b>277</b>	<b>347</b>	<b>2928</b>	<b>1066</b>	<b>1562</b>	<b>5556</b>

**April 2021**

School	AAA	GLC	GRE	MA	JMFECLC	LWC	Total Elem	MS	HS	Total
<b>Totals</b>	<b>585</b>	<b>811</b>	<b>591</b>	<b>270</b>	<b>298</b>	<b>318</b>	<b>2873</b>	<b>1124</b>	<b>1510</b>	<b>5507</b>



F. **SUPERINTENDENT'S REPORT**

Mr. Rodriguez requested a moment of silence in memory of Maria Holland, a teacher at the Middle School and the students and families of Uvalde, Texas.

1. **STUDENTS OF THE MONTH**

The following students have been selected as "Students of the Month";

**SCHOOL**

Amerigo A. Anastasia School  
Audrey W. Clark School  
George L. Catrambone School  
Gregory School  
High School  
Historic High School  
Joseph M. Ferraina ECLC  
Lenna W. Conrow School  
Middle School  
Morris Avenue School

**APRIL**

Maria Clara Guimaraes Amaral  
Evonne Orenge  
Kawan DaSilva  
Isaiah Thomas  
Mya Rose Brown  
Stephany Mendez-Rodriguez  
Luiz Eduardo Azevedo  
Shar'Ron Kenner  
Karen Ramirez Salmoran  
Isaac Wilfredo Rodriguez

2. **RECOGNITION OF STUDENT ACHIEVEMENT**

The Monmouth Vicinage and Monmouth Bar Association sponsored a poster and essay contest in which students in the district participated. Winners will be honored at the Monmouth Vicinage and Monmouth Bar Association Law Day Ceremony to be held on May 3, 2022. The following is a list of winners:

**1st Place Poster Winner (Grades 3-5)**

Lailah Imani Cameille Champion

Audrey W. Clark School

**2nd Place Poster Winner (Grades 3-5)**

Maria Fernanda Carvalho Leao Do Nascimento

Amerigo A. Anastasia School

**3rd Place Poster Winner (Grades 3-5)**

Yuri Alvarenga Silva

Amerigo A. Anastasia School

**3rd Place Essay Winner (Grades 5-8)**

Allison Jacobo - Guzman

Middle School

3. **MEMORIAL DAY CONTEST WINNERS**

The following students have been selected as the winners of the Municipal Memorial Day Essay Contest. Each student will be presented with a \$100.00 cash prize.

Cecilia Laura Leal Ribeiro

Gregory School

Grade 5

Alexander Gonzalez- Vasquez

Middle School

Grade 6

Mariam Abdelwahed

Historic High School

Grade 11

F. **SUPERINTENDENT'S REPORT (continued)**

4. **DISTRICT EMPLOYEES OF THE MONTH**

The following staff have been selected as "District Employees of the Month";

**APRIL**

a. **EDUCATOR OF THE MONTH - APRIL**

Maria Holland, Teacher, Long Branch Middle School

b. **SUPPORT STAFF OF THE MONTH - APRIL**

Emmanuel Itzol, Safe School, Long Branch High School

G. **GENERAL ITEMS**

**Comments from the Communications/Security Committee Chair (APPENDIX G-1)**

Mr. Grant briefed the Board regarding discussions held by members of the Communications/Security Committee. Those items are contained in the agenda under **APPENDIX G-1**.

**Comments from the Operation and Management Committee Chair (APPENDIX G-2)**

Mr. Zambrano briefed the Board regarding discussions held by members of the Operation and Management Committee. Those items are contained in the agenda under **APPENDIX G-2**.

**Comments from the Instruction and Program Committee Chair (APPENDIX G-3)**

Mrs. Peters briefed the Board regarding discussions held by members of the Instruction and Program Committee. Those items are contained in the agenda under **APPENDIX G-3**.

Motion was made by Mrs. Peters, seconded by Dr. Critelli and carried by roll call vote that the Board approve the following items (G1 – G7).

Ayes (5), Nays (0), Abstain (1) Mr. Zambrano, Absent (3) Mrs. Perez, Mr. Covin and Mr. Ferraina

1. **APPROVAL OF COLLEGE BOARD READINESS AND SUCCESS PROGRAM FOR THE 2022 – 2023 SCHOOL YEAR**

That the Board approve/ratify the PSAT/NMSQT College Board Readiness and Success Program for the High School for the 2022 – 2023 school year in an amount not to exceed \$20,960.00.

2. **APPROVAL TO ACCEPT FY2022 IMPACT AID GRANT ADDITIONAL FUNDING**

That the Board approve the acceptance of additional funding for the FY2022 Impact Aid grant in the following amounts:

- \$5,558.00
- \$1,713.00

That the Board authorize **Alisa Aquino, Director of Grants & Innovative Programs**, or her designee, to serve as the district's contact person for the above actions.

And that **Francisco E. Rodriguez, Superintendent of Schools**, be designated the Board's representative to implement the above actions.

3. **APPROVAL TO GO OUT TO BID FOR EXTERIOR RENOVATIONS AT 540 BROADWAY**

That the Board approve going out to bid for exterior renovations at the administrative offices located at 540 Broadway, Long Branch, New Jersey.

4. **APPROVAL OF AGREEMENT WITH RWJ BARNABAS HEALTH – ONE SOURCE**

That the Board approve an agreement with RWJ Barnabas Health – One Source for an Employee Assistance Program for FY2023 at a total cost not to exceed \$17,670.

G. **GENERAL ITEMS (continued)**

5. **APPROVAL OF THE NEW JERSEY DEPARTMENT OF EDUCATION 2021 SELF ASSESSMENT FOR DETERMINING HIB**

That the Board approve/ratify the New Jersey Department of Education 2021 School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act (HIB Grade Reports).

6. **APPROVAL OF MUNICIPAL TAX PAYMENT SCHEDULE - 2022 - 2023**

That the Board approve the attached Municipal Tax Payment Schedule for 2022 - 2023 as listed on **APPENDIX G-4**.

7. **APPROVAL OF COOPERATIVE PURCHASES**

That the Board approve the list of cooperative purchases that exceed the bid threshold as listed on **APPENDIX G-5**.

Motion was made by Mr. Grant, seconded by Dr. Critelli and carried by roll call vote that the Board approve the following items (G8 – G17).

Ayes (5), Nays (0), Abstain (1) Ms. Benosky, Absent (3) Mrs. Perez, Mr. Covin and Mr. Ferraina

8. **APPROVAL OF DISCOVERY EDUCATION SCIENCE TECHBOOK AGREEMENT**

That the Board approve the Discovery Education Science Techbook agreement for Middle School students in an amount not to exceed \$62,122.40 for 2 years. Discovery Education implementation offers Next Generation Science standard-based instruction incorporating research-based phenomena, performance-based assessments and hands-on lab kits.

9. **APPROVAL OF MCGRAW HILL HEALTH AGREEMENT**

That the Board approve the McGraw Hill Health agreement for Middle School and High School students in an amount not to exceed \$131,187.00 for 3 years. McGraw Hill implementation provides real world connections and fitness instruction while also providing vocabulary, writing and digital teaching support.

10. **APPROVAL OF BIG IDEAS AGREEMENT**

That the Board approve the Big Ideas Math agreement for Middle School students in an amount not to exceed \$198,538.50 for 6 years. Big Ideas math implementation delivers standards based math instruction that provides a balanced approach of discovery and direct instruction. The program offers opportunities for critical thinking, student collaboration and personalized learning.

11. **APPROVAL OF AGREEMENT WITH MAPLEWOODSHOP LLC**

That the Board approve the Maplewoodshop LLC agreement for the expansion of carpentry at the Middle School. Audrey W. Clark School and Summer STEAM Program at an amount not to exceed \$340,000. This continues the goals outlined in the Strategic Plan of Long Branch Public School to bring more trade opportunities to our students.



G. **GENERAL ITEMS (continued)**

12. **APPROVAL TO ESTABLISH THE JACK LEVY SCHOLARSHIP**

That the Board approve the establishment of the Jack Levy Scholarship in the amount of \$1,000 to be given annually to a student athlete who will continue their athletic career while pursuing a college education. The criteria for the awarding of the scholarship also includes a letter of recommendation from a teacher or coach and an essay of 1,000 words or less that describes the impact athletics has had on the students life, motivation for future success and the ability to face adversity.

13. **APPROVAL TO ESTABLISH THE SOUL BROTHERS SCHOLARSHIP**

That the Board approve the establishment of the Soul Brothers Scholarship in the amount of \$500 in two categories to be given annually. The criteria for Category One is the award of the scholarship to a black male who has been accepted to and will attend a two or four year institution of higher education and has demonstrated community service to the black community. The criteria for Category Two is the award of the scholarship to a black male who will pursue a vocational career leading to entry into the labor market through a shared learning program, certified vocational program, registered apprenticeship program or accredited proprietary school and has demonstrated community service to the black community. The applicants also will be required to provide letters of recommendation from 2 teachers, a community member attesting to community involvement and a response to essay questions.

14. **APPROVAL TO SUBMIT THE AMERICAN RESCUE PLAN HOMELESS CHILDREN AND YOUTH II APPLICATION**

That the Board approve/ratify the submission of the American Rescue Plan (ARP) Homeless Children and Youth II (HCY) application for FY 2022 at an amount to be determined.

That the Board authorize **Marissa Fornicola, District Liaison for the Homeless Children**, or her designee, to serve as the district's contact person for the above actions.

And that **Francisco E. Rodriguez, Superintendent of Schools**, be designated the Board's representative to implement the above actions.

15. **APPROVAL TO PARTICIPATE IN THE HORIZON DENTAL PLAN - 2022 - 2023**

That the Board approve participation in the Horizon Dental plan for the 2022 - 2023 school year at the rates listed below. This represents a decrease of 4.7%

	HORIZON	HORIZON
Dental Option Plan (30)	7/1/22 - 6/30/22	7/1/22 - 6/30/23
Single	\$29.48	\$29.48
Parent/Child(ren)	\$51.98	\$51.98
2 Adults	\$51.98	\$51.98
Family	\$84.35	\$84.35

G. **GENERAL ITEMS (continued)**

15. **APPROVAL TO PARTICIPATE IN THE HORIZON DENTAL PLAN - 2022 – 2023 (continued)**

	HORIZON	HORIZON
Dental Choice (31)	7/1/22 - 6/30/22	7/1/22 - 6/30/23
Single	\$18.23	\$15.94
Parent/Child(ren)	\$34.89	\$30.50
2 Adults	\$34.89	\$30.50
Family	\$59.32	\$51.86

16. **APPROVAL TO GO OUT TO BID FOR DISTRICT WIDE RADIO COMMUNICATIONS**  
That the Board approve going out to bid for district wide radio communications.

17. **GIFTS TO SCHOOL**  
That the Board accept the gifts to schools indicated - **APPENDIX G-6.**

Motion was made by Dr. Critelli, seconded by Mrs. Peters and carried by roll call vote that the Board approve the following item (G18).

Ayes (6), Nays (0), Absent (3) Mrs. Perez, Mr. Covin and Mr. Ferraina

18. **APPROVAL OF NATIONAL VISION ADMINISTRATORS FOR FY2022 - FY2026**  
That the Board approve National Vision Administrators LLC for vision care for July 1, 2022 through June 30, 2026 at the rates listed below. This renewal is for 4 years.

PROGRAM	CURRENT RATES July 1, 2018 - June 30, 2022	RENEWAL RATES - July 1, 2022 - June 30, 2026
Single	\$3.34	\$3.44
Parent/Child	\$6.01	\$6.19
2 Adults	\$6.01	\$6.19
Family	\$8.68	\$8.94

H. **PERSONNEL ACTION**

All Personnel action was taken at the Tuesday, May 24, 2022 Board of Education meeting.

I. **STUDENT ACTION**

Motion was made by Dr. Critelli, seconded by Mrs. Peters and carried by roll call vote that the Board approve the following items (I1 – I6).

Ayes (6), Nays (0), Absent (3) Mrs. Perez, Mr. Covin and Mr. Ferraina

1. **APPROVAL OF MONTHLY HIB REPORT P.L. 2010. C. 122 (A-3466)**

That the Board approve the monthly report as required by statute - **APPENDIX I-1.**

2. **FIELD TRIP APPROVALS**

That the Board approve the Field Trips indicated (which will be labeled **APPENDIX I-2** and made part of the permanent minutes upon Board approval).

3. **PLACEMENT/TERMINATION OF STUDENTS ON HOME INSTRUCTION - 2021 - 2022 SCHOOL YEAR**

That the Board approve/ratify the placement/termination of home instruction for the 2021 - 2022 school year for the students listed on **APPENDIX I-3.**

4. **RECOMMENDATION FOR OUT OF DISTRICT STUDENTS FOR PLACEMENT AND TRANSPORTATION FOR THE 2021 - 2022 SCHOOL YEAR**

That the Board approve the following out of district students for placement and transportation for the 2021 - 2022 school year:

**BONNIE BRAE**

Liberty Corner, N.J.

Tuition: \$89,880.00

Transportation:

Effective Dates: 4/5/22-6/23/22

ID#: 20270252

**COASTAL**

Howell, N.J.

Tuition: \$64,863.47

Transportation:

Effective Dates: 4/4/22-6/17/22

ID#: 101200085

5. **RECOMMENDATIONS FOR ATYPICAL HOMELESS TUITION-IN STUDENTS FOR PLACEMENT FOR THE 2021 - 2022 SCHOOL YEAR**

That the Board approve/ratify the following homeless tuition-in students for placement for the 2021 - 2022 school year:

**EWING BOARD OF EDUCATION**

Student ID#: 8182090215

Placement: Audrey W. Clark School

Tuition: \$262.47/Day

Effective: May 23, 2022

Student ID#: 8943280671

Placement: Middle School

Tuition: \$93.02/Day

Effective: May 16, 2022



I. **STUDENT ACTION (continued)**

6. **CORRECTIONS / REVISIONS TO MINUTES**

That the Board approve the following corrections/revisions to minutes:

April 27, 2022

**FAMILY/MEDICAL LEAVE OF ABSENCE**

Jessica Sargent, District Supervisor Health/Physical Education from April 12, 2022 to June 30, 2022. This should have read: use of sick days from April 12, 2022 to April 19, 2022, use of exchange days for April 20, 2022 & April 21, 2022, use of vacation days from April 24, 2022 to April 29, 2022 & May 3, 2022 and use of intermittent days (every Monday, Wednesday & Friday) use of vacation, urgent business and admin. family illness from May 4, 2022 to June 29, 2022.

**APPOINTMENT OF AUDIO VISUAL TECHNOLOGY TECHNICIAN**

Ryan Santero, should have read Replaces: John Dietrich (Acct. #11-000-252-100-000-12-00) (UPC #0928-12-TCHNL-TECHLP).

**EXTENDED SCHOOL YEAR SERVICES - SUMMER 2022**

Dorothy Bowles; ESY Substitute Teacher at \$35.00/hr. This should have read: Middle School Summer School Program Safe School Personnel at \$20.00/hr.

**APPROVAL OF CONTINUATION OF SALARIES AND CONTRACTS**

Maria Maisto, Teacher BA read \$68,261. This should have read: \$70,461.

**CONFERENCES**

Tara Okun conference should have read "English Literature and Composition APSI"

March 16, 2022

**FAMILY/MEDICAL LEAVE OF ABSENCE**

Catherine Burns, District payroll/revenue assistant from April 5, 2022 to July 11, 2022. This should have read: use of urgent business days for April 5, 2022 and April 18, 2022, use of vacation from April 6, 2022 to April 13, 2022, use of an exchange day for April 14, 2022 and use of sick days April 19, 2022 to July 11, 2022.

**APPROVAL OF THE 2022-2023, 2023-2024 AND 2024-2025 SCHOOL CALENDARS**

The school calendar for 2022 - 2023 should have read the following: March 17, 2023 - Half day for students; Professional Day for staff; March 31, 2023 - Half day for students and staff.

April 28, 2021

**APPROVAL OF CONTINUATION OF SALARIES AND CONTRACTS**

Maria Maisto, Teacher BA read \$65,661. This should have read: \$67,661

J. **OPPORTUNITY TO ADDRESS THE BOARD ON NON-AGENDA ITEMS**

No one addressed the Board.

K. **ADJOURNMENT – 6:28 P.M.**

There being no further discussion, motion was made by Dr. Critelli, seconded by Mrs. Peters and carried by roll call vote that the Board adjourn the meeting at 6:28 P.M.

Ayes (6), Nays (0), Absent (3) Mrs. Perez, Mr. Covin and Mr. Ferraina

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Peter E. Genovese III, RSBO, QPA  
School Business Administrator/Board Secretary

**FINANCE COMMITTEE AGENDA  
TUESDAY, APRIL 26, 2022  
350 INDIANA AVENUE  
LONG BRANCH, NEW JERSEY  
5:00 P.M.**

**MINUTES**

**COMMITTEE MEMBERS:**

Tasha Youngblood Brown, Chairperson  
Violeta Peters  
Michele Critelli, Ed.D.  
Armand Zambrano

**ADMINISTRATORS:**

Francisco E. Rodriguez  
Peter E. Genovese III  
Nancy L. Valenti

The following information was highlighted at the Finance Committee Meeting:

1. Financial Management

- F10 – General Fund (General Operations)
- F20 – Special Revenue Funds (Grants)
- F30 – Capital Projects Fund (Proceeds from a Bond Referendum)
- F40 – Debt Service Fund (Payback of Bonds)
- F50 – Permanent Fund (Endowment) - None
- F60 – Enterprise Fund (Food Service Activity)
- F70 – Internal Service Fund (Self Insured Medical Activity)
- F80 – Trust Funds (Scholarships)
- F90 – Agency payments and Student Funds

a. The Committee reviewed the following and are presented for full Board

Approval:

- i. Bills & Claims
- ii. Scholarship account balance – April \$ 434,395.36
- iii. Student Fund Balances – April:
 

1. Pre-Schools	\$ 148.21
2. Elementary Schools	\$ 7,643.41
3. Middle School	\$ 28,690.91
4. High School	\$ 84,084.55
5. Athletic Fund	\$ 26,294.49

2. Current Budget Update

a. Budget Calendar – Adoption tomorrow

3. Long Term Planning

- a. Review of potential building usages and purchase of additional space
- b. Treasure of School monies
- c. Sodexo management fee
- d. Transportation bids
- e. Coop purchases



4. Grants update

- a. See Excel Chart

5. Self-Insurance Health Plan

Service	December	January	February
Doctor / Nurse Practitioner	73	55	132
Prescription Dispensed	279	261	226
Physical Therapy	59	52	42
Lab visits	74	91	149
Customer Services	648	629	664
Chiropractic Services	43	41	50
Acupuncture	21	24	26
Behaviorist Visits	0	2	0
X-Ray	11	13	25
Telemedicine/Telephone	524	379	162
Covid Test /Vaccine	519	479	127

- a. Claims:

- i. Fiscal Year 2021 – Total Claims      \$18,227,264
- ii. Fiscal Year 2022 to FY 2021 (July-March) \$14,674,245 increase of \$2,522,025 (20.75%)



# MINUTES

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## COMMUNICATIONS/SECURITY COMMITTEE

Monday, May 2, 2022 - 5:00 PM

540 Broadway - 3rd Floor Conference Room & via Zoom

### COMMITTEE MEMBERS:

Avery Grant: Chair  
Tasha Youngblood Brown  
Armand Zambrano  
Joseph Ferraina

### ADMINISTRATORS:

Francisco E. Rodriguez  
Walter O'Neill

1. Emergency Operation Plans for each site and the threat assessment of each site is still ongoing.
2. Working with the Monmouth County School Security Directors Association and the NJ DOE Office of School Preparedness and Emergency Planning on developing a statewide model for reunification. Once developed, the state will provide certification for this program.
3. The Monmouth County School Security Directors Association and the NJ DOE Office of School Preparedness and Emergency Planning are nearing the launch of the Behavioral Threat Assessment model. This is an important foundational piece regarding capability to identify individuals potentially moving along the pathway to violence.
4. Upcoming trainings:
  - a. Explosives & Explosive Effects: US Department of Homeland Security & FBI
  - b. Preventing School Violence: US Bureau of Justice Assistance
5. Crisis Go

\*\*\*\*\*

### **Committee Goals:**

The committee members will actively participate in professional dialogue pertaining to school safety and district public relations.

The committee members will seek professional learning experiences pertaining to school safety and communications, with specific focus towards homeland security standards, NJ statute, federal guidelines, best practices and policy revisions.

# MINUTES



## OPERATION AND MANAGEMENT COMMITTEE

Wednesday, May 11, 2022- 6:30 PM  
 540 Broadway- 3rd Floor Conference Room or via Zoom  
<https://us06web.zoom.us/j/87975772936>  
 Meeting ID: 879 7577 2936  
 Dial by Phone: +1 646 876 9923

### COMMITTEE MEMBERS:

Armand Zambrano, Chairperson  
 Donald Covin  
 Teresa Benosky  
 Joseph M. Ferraina

### ADMINISTRATORS:

Francisco E. Rodriguez  
 Peter E. Genovese III, RSBO, QPA  
 Ann C. Degnan  
 Christopher A. Dringus

### FACILITIES

1. Updates – The Facilities Department is developing projects that focus on improved air quality for the High School, Middle School, Amerigo A. Anastasia School, Gregory School and Lenna W. Conrow School. Most, if not all of these projects will be funded by federal grant money. We are also developing projects to install emergency generators at the Lenna W. Conrow School, Audrey W. Clark School and Morris Avenue School with funds provided by the School Development Authority. We are re-engineering the cooling system at the Amerigo A. Anastasia School and Gregory School for possible replacement that would provide increased efficiency and redundancy.

### TECHNOLOGY

1. LBPS TV Channel – Fully operational with content being added by our TV production personnel.
2. Phone Systems - Completed at 422 Westwood Avenue, Little Waves and Holy Trinity.
  - Exploring more options for location services
3. NJSLA Testing - To be completed this week. Testing has gone well on the new devices.
4. Summer Project Additions - Contingent on arrival of equipment - 540 MDF rewiring and switch replacement.

### GOALS

1. The committee members will actively participate in professional dialog pertaining to facility management and preventative maintenance.
2. The committee members will seek professional learning experiences pertaining to facility operations with specific focus towards: educational code, NJ statute, federal guidelines, technology advancements, policy revisions, and initiatives put forth by the Department of Education.



## O&M Meeting

Johnson & Urban	Engineering, MEP drawings, Structural, Construction Mgt for Emergency Generators at MOR, AWC, LWC	\$63,250 Bid	Engineer (no co-op)
Johnson & Urban	Engineering, MEP drawings, Structural, Construction Mgt for Chiller/Cooling Towers at AAA/GRE	\$100,000 Bid	Engineer (no co-op)
Johnson & Urban	Engineering, MEP drawings, Structural, Construction Mgt for MS Gym HVAC Replacement, LWC APR/HVAC Replacement, HS Band Rm	56, 500 Bid	Engineer (no co-op)
McCloskey Mechanical	At Morris Ave, Replacement of UV in the main office, and 9 hallway units	\$44,915	HCESC-SER-12A Control Costs \$31K
McCloskey Mechanical	Replacement of Furnaces and condensers at the BOE	\$144,177.06	HCESC-SER-12A
McCloskey Mechanical	Replacement of Roof Top Units and Air Handlers at Gregory School	\$663,376.00	HCESC-SER-12A
McCloskey Mechanical	Replacement of Roof Top Units and Air Handlers at Anastasia School	\$679,883.00	HCESC-SER-12A Need Control Costs
McCloskey Mechanical	Replacement of Water cooled units at HS Lobby, hallway and Senior Lunch Room	\$208,272.00	HCESC-SER-12A Need Control Costs
McCloskey Mechanical	Replacement Air Handler at JMS ECLC for All Purpose Room	\$82,397.00	HCESC-SER-12A Need Control Costs
PlayPower	Replace half of Gregory Playground and all new safety flooring	\$107,676.19	Sourcewell #010521-LTS-04
PlayPower	Replace half the playground and half new flooring at Morris Ave	\$132,256.87	Sourcewell #010521-LTS-04
PlayPower	Replace the Playground and flooring at 540 Broadway	\$131,527.15	Sourcewell #010521-LTS-04
Johnson Controls	Replace the Controls install new bus and new thermostats including new programming in all locations at MS School	Almost Complete	Sourcewell #030817-JHN
McCloskey	Boiler Replacement at Anastasia School	\$230,000	HCESC-SER-12A Sourcewell
	540 Broadway Bid Repairs	\$1.5MM	
	Morris Ave Bid Windows/doors	\$850K	



# MINUTES

## INSTRUCTION AND PROGRAMS COMMITTEE

Wednesday, May 11, 2022 - 5:00 PM

540 Broadway - 3rd Floor Conference Room or via Zoom

### COMMITTEE MEMBERS:

Violeta Peters: Chair  
Luci Perez  
Michele Critelli, Ed.D.  
Maria Teresa Benosky

### ADMINISTRATORS:

Francisco E. Rodriguez  
JanetLynn Dudick, Ph.D.  
Frank Riley  
Nicole Esposito  
Tara Puleio

1. Adoption of Curriculum
  - a. Mrs. Esposito (Director of Curriculum, Planning & Teacher Development)
    - i. Created a system for reviewing curriculum with all content area Supervisors
    - ii. 5 Year Timeline was implemented for budgeting purposes
    - iii. During this school year, 214 district curricula have been revised and/or created
2. Presentation of Instructional Programs
  - a. Mrs. Morgan (Supervisor of Mathematics Grades 6-12)
    - i. Presented on the Big Ideas program being utilized in Grade 6-12
    - ii. Middle School Big Ideas is up for renewal for the 2022-23 school year.
    - iii. Estimated Projected Cost: 6 Year Contract for \$200,000.00
    - iv. Actual Cost: 6 Year Contract for \$198,538.50
  - b. Mrs. Sargent (Supervisor of Health and Physical Education Grades K-12)
    - i. Presented on McGraw Hill program being utilized in Grades 6-8
    - ii. Presented to committee proposal to expand into Grade 9-12
    - iii. Estimated Projected Cost: 3 Year Contract; Middle School \$45,000.00 and High School \$89,047.00 - (Total Cost: \$134,047.00)
    - iv. Actual Cost: 3 Year Contract; Middle School \$43,923.00; and High School \$87,264.00 - (Total Cost: \$131,187.00)
  - c. Dr. Anderson (Supervisor of Science Grades 6-12)
    - i. Presented on Discovery Education for Middle School Science
    - ii. Estimated Projected Cost: 2 Year Contract for \$75,000.00
    - iii. Actual Cost: 2 Year Contract for \$62,122.40
3. Expansion of Carpentry
  - a. Final Projected Cost LBMS, AWC, and Summer STEAM
    - i. LBMS - \$190,360.99
    - ii. AWC - \$78,565.00
    - iii. Summer STEAM - \$40,439.30

4. SEL in Long Branch Public Schools
  - a. Dr. Dudick (Assistant Superintendent of Schools)
    - i. Mental Health Model
      1. District Programs & Services
        - a. Audrey W. Clark School
        - b. School Based Youth Services
        - c. Intervention & Referral Teams
        - d. Special Education Programs & Services
        - e. Nursing
      2. Community Collaborations
        - a. Monmouth Medical Center
        - b. Monmouth County Systems of Support
        - c. Partnership Health
    - ii. Social Emotional Learning Alliance
      1. Committee Established in 2018
      2. Partnership with Rutgers University School Culture and Climate
      3. All district schools have SELA Committees
    - iii. Project Aware (Advancing Wellness and Resilience in Education)
      1. Concentration on Adult Well-Being
      2. Began in December, 2018
      3. Summer 2020 offered sessions to all staff
      4. Continuing LBStrong
    - iv. Student Referral Services
      1. LBHS
        - a. 302 students referred for individual counseling
        - b. 52 students referred out for mental health clearance / crisis screening
        - c. 38 students referred for substance evaluation
        - d. 308 Groups/programs and events September-April
      2. LBMS
        - a. 38 students referred for individual counseling
        - b. 32 students referred out for mental health clearance / crisis screening
        - c. 38 students referred for substance evaluation
      3. Elementary
        - a. Each school monitoring 20-30 cases
      4. Supportive Partnerships
        - a. YMCA counseling services 80 referrals district wide
        - b. Integrated Care Concepts 53 referrals MS/HS
5. Upcoming I and P Committee Meeting Dates
  - a. September 14, 2022
  - b. November 2, 2022

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#### **INSTRUCTION & PROGRAMS COMMITTEE GOALS**

The committee members will actively participate in professional dialog pertaining to the state student learning standards, teacher evaluation, student growth objectives, student growth percentiles and NJSLA.

The committee members will seek professional learning experiences pertaining to curriculum and instruction with specific focus towards: state student learning standards, teacher evaluation, student growth objectives, student growth percentiles and NJSLA.





# MINUTES

## Curriculum to be Approved and Finalized for September 2022 Implementation

### **K-5 Curricula:**

- K-2 Music
- K-2 Art
- K-2 Dance
- K-2 Drama
- K-2 Spanish
- K-2 Health & Physical Education
- Gr. 3-5 Music
- Gr. 3-5 Art
- Gr. 3-5 Dance
- Gr. 3-5 Drama
- Gr. 3-5 Instrumental Music
- Gr. 3-5 Spanish
- Gr. 3-5 Health & Physical Education
- K-5 Reading
- K-5 Writing
- K-5 Math
- K-5 Social Studies

### **Grades 6-8 Curricula:**

- Grade 6 ELA
- Grade 7 ELA
- Grade 8 ELA
- Grades 6-8 Creative Writing
- Grade 6 Math
- Grade 7 Math
- Grade 8 Math
- Grade 6 Social Studies
- Grade 7 Social Studies/Civics
- Grade 8 Social Studies
- Grades 6-8 Music Technology
- Grades 6-8 Art
- Grades 6-8 Drama
- Grades 6-8 Instrumental Music
- Grades 6-8 Photography
- Grades 6-8 Chorus
- Grades 6-8 Health & Physical Education

### **Grades 9-12 Curricula:**

- English 9
- English 10
- English 11
- English 12
- Creative Writing I
- Creative Writing II
- Journalism
- Statistics
- AP Statistics
- Accounting
- Spanish II
- French II
- Italian II
- AP Biology
- AP Chemistry
- AP Environmental
- AP Physics
- World History
- US History I
- US History II
- Criminal Justice
- Law
- Psychology
- Sociology
- African American Studies
- Band/Symphony
- Jazz Band
- American Pop Music
- Concert Chorus
- Piano I/II
- Foundational Art
- AP Studio Art
- High Focus Drawing & Painting
- Graphic Design I
- Advanced Performance Drama
- Dance I/II
- Dance III/IV
- Speech & Theater
- Foods I
- Early Childhood I
- Grades 9-12 Health & Physical Education



# MINUTES

## Curriculum to be Written During the 2022-2023 School Year

### **K-5 Curricula:**

- K-2 Library/Media Studies
- Gr. 3-5 Library/Media Studies
- K-2 Adaptive PE
- Gr. 3-5 Adaptive PE

### **Grades 6-8 Curricula:**

- Grades 6-8 TV/Film
- Grade 6 ESL
- Grade 7 ESL
- Grade 8 ESL
- Grades 6-8 Adaptive PE
- Grades 6-8 Carpentry
- Grades 6-8 World Language

- AP Literature & Composition
- History of Long Branch
- Careers
- Cooperative Marketing Education (COOP)
- Spanish III
- Spanish IV
- Italian III
- Italian IV
- French III
- French IV
- AP Spanish
- Spanish for Heritage Speakers I/II
- Dual Enrollment - Portuguese I and II
- ESL Level I
- ESL Level II
- ESL Level III
- ESL Level IV
- SIFE
- Public Speaking
- Stage Technology
- Graphic Design II
- Foods II
- Early Childhood II
- TV Film I
- TV Film II
- TV Film III
- TV Film IV
- Music Theory
- Chamber Ensemble
- Dance Performance
- Advanced Dance
- Piano III
- Piano IV
- Music Technology
- Advanced Vocal Performance
- A Cappella Singers
- Musical Theater
- Creative Sewing
- Tomorrow's Teachers
- International Foods
- Carpentry II
- Teen Pep
- Peer Mentoring (PGC)
- Grades 9-12 Adaptive PE

**FY 2023 TAX PAYMENT SCHEDULE**

APPENDIX  
G-4

TAXES TO BE RECEIVED: \$50,283,909

CURRENT EXPENSES: \$49,697,034

DEBT SERVICE: \$586,875

**2022-23 District Tax**

DUE DATE	TYPE OF TAXES	STATUTORY REQUIREMENTS	MONTHLY TOTAL		BALANCE DUE
<b>2022</b>					
JUL 15	CURRENT	\$6,460,615			
	DEBT SERVICE	\$73,438	\$6,534,053		\$43,749,856
AUG 15	CURRENT	\$6,460,614	\$6,460,614		\$37,289,242
SEP 15	CURRENT	\$2,981,822	\$2,981,822		\$34,307,420
OCT 14	CURRENT	\$2,981,822	\$2,981,822		\$31,325,598
NOV 15	CURRENT	\$2,981,822	\$2,981,822		\$28,343,776
DEC 15	CURRENT	\$2,981,822			
	DEBT SERVICE	\$513,437	\$3,495,259		\$24,848,517
<b>TOTAL FOR 2022</b>		<b>\$25,435,392</b>	<b>\$25,435,392</b>		
<b>2023</b>					
JAN 17	CURRENT	\$4,141,420	\$4,141,420		\$20,707,097
FEB 15	CURRENT	\$4,141,420	\$4,141,420		\$16,565,677
MAR 15	CURRENT	\$4,141,420	\$4,141,420		\$12,424,257
APR 14	CURRENT	\$4,141,420	\$4,141,420		\$8,282,837
MAY 15	CURRENT	\$4,141,420	\$4,141,420		\$4,141,417
JUN 15	CURRENT	\$4,141,417	\$4,141,417		\$0
<b>TOTAL FOR 2023</b>		<b>\$24,848,517</b>	<b>\$24,848,517</b>		
<b>GRAND TOTAL</b>		<b>\$50,283,909</b>	<b>\$50,283,909</b>		<b>\$0</b>



## APPENDIX G-5

### PURCHASE ORDERS REQUIRING BOARD APPROVAL

Nickerson NJ, Inc.	Tables for 3 <sup>rd</sup> Floor Conference Room at Board Office	\$26,773.89	ESCNJ 20/21-01 Co-op
Nickerson NJ, Inc.	Chairs for 3 <sup>rd</sup> Floor Conference Room at Board Office	\$23,747.10	ESCNJ 20/21-01 Co-op
ESG	Energy Savings Guarantee and Measurement and Verification Plan	\$49,568.56	Bid

**GIFTS TO SCHOOL**

Simplify Chemical Solutions, Inc.  
Tom Hawxhurst

Long Branch School District  
Sustainability Contest Prize  
(Value: \$1,000.00)

Boyce Associates/  
Little Tykes Commercial  
Brian Sherry

Long Branch School District  
Sustainability Contest Prize  
(Value: \$250.00)

Johnson & Urban, LLOC  
Kevin Dwyer

Long Branch School District  
Sustainability Contest Prize  
(Value: \$100.00)

Kelly Stone

Long Branch School District  
Sustainability Contest Prize  
(Value: \$185.00)

Jersey State Controls  
Pete Sandomeno

Long Branch School District  
Sustainability Contest Prize  
(Value: \$200.00)

The Peddler of Long Branch

Long Branch School District  
Sustainability Contest Prize  
(Value: \$200.00)

Cags Bicycle Sales & Service

Long Branch School District  
Sustainability Contest Prize  
(Value: \$150.00)

Jannell Ruff

Amerigo A. Anastasia School  
Philadelphia Water Ice  
(Value: \$90.00)

**Monthly HIB Report**

**Reporting Period** - April 14, 2022 - May 17, 2022

**Summary:**

Total: Five (5) HIB investigations, three (3) confirmed

**Amerigo A. Anastasia School**

One (1) investigation, zero (0) incidents confirmed as HIB

**Gregory School**

Two (2) investigations, two (2) incidents confirmed as HIB

**High School**

One (1) investigation, zero (0) incidents confirmed as HIB

**Middle School**

One (1) investigation, one (1) incident confirmed as HIB



**PLACEMENT OF STUDENTS ON HOME INSTRUCTION - 2021-2022 (RESIDENTIAL)**

ID#: 110800051

Learn Well

PHP: 30 days at a rate of \$570.00 per week = \$2280.00 month

ID#: 20268652

Learn Well

PHP: 30 days at a rate of \$570.00 per week = \$2280.00 month

**TERMINATION OF STUDENTS ON HOME INSTRUCTION (RESIDENTIAL) - 2021-2022**

ID#: 20268652

ID#: 110800051